

Arbiter Internship Form
For Student Media Internships Only

So you'd like to do an internship at The Arbiter? Great! Here are some things to know:

1. Internships are for students who already have at least one semester of experience at The Arbiter or other training in news writing and reporting. It is a largely self-directed internship, so you need to know what you're doing before you get started.
2. Before doing an internship, students take some combination of COMM 119, 319 and 273. COMM 119 is the Communication Activities class for beginning news writers. COMM 319 is the advanced Communication Activities class for experienced news writers. COMM 273 is a basic class in News Reporting and Writing. If you haven't taken one of these yet, do that first.
3. It's also wise to take COMM 271 (Introduction to Media) before doing an internship so you have a solid foundation in media studies and journalistic principles.
4. Exceptions can be made for students with other training or experience, such as a transfer student who worked at his/her college newspaper.
5. Assuming you meet these requirements, you need to figure out what your job will be BEFORE you can sign up for an internship. Meet with an editor and find out what you will do.
6. Fill out the information below. Bring the completed form with signatures to Dr. Seth Ashley, Editorial Adviser. You will need his signature as well.
7. Complete the BSU internship form located at <http://career.boisestate.edu/students/internships/>
8. Get the appropriate signatures for the BSU internship form and turn in to the registrar's office.
9. Complete an orientation meeting.
10. See your onsite internship supervisor for requirements and review. Have fun and do a great job!
11. If you have questions, contact Dr. Ashley.

Email: sethashley@boisestate.edu

Phone: 208-426-4495

Office: Communication Building 122

Name: _____ Student ID: _____

Academic Department: _____ Credits (1-3): _____ Grade or P/F: _____

Here's what I propose to do in my Arbiter Internship:

Approved by:

Section Editor

Managing Editor

Editor in Chief

Editorial Adviser